

## **August 21, 2024 REGULAR MEETING PROPOSED AGENDA**

### **SUTTONS BAY BINGHAM DISTRICT LIBRARY**

Board of Trustees Regular Monthly Meeting. Main floor reading area.

August 21, 2024 9:00am.

- I. CALL TO ORDER and ROLL CALL
- II. AGENDA CHANGES and APPROVAL
- III. PUBLIC COMMENTS -
- IV. SECRETARY'S REPORT - Rieger
- V. TREASURER'S REPORT - Graves

During the month of July our financial balance decreased by \$14,956.71 There were no unusual or unexpected expenses. There were five electronic transfers, two to pay utility bills, two for health insurance, and one to cover federal payroll taxes. Checks 15531 to 15548 were written to cover pending bills and Michigan quarterly payroll taxes. There were fourteen direct deposits made to cover payroll. We are well within our total budget for the year.

### **VI. OLD BUSINESS**

- A. Drinking fountain repair and bathroom remodeling
- B. Community room enhancements. Nellie
- C. Five year strategic plan. Jeannie, Nellie and Autumn

### **VII. NEW BUSINESS**

- A. New board member
- B. Board meeting day and time discussion
- C. Policies and procedures for Board of Trustees
- D.

### **VIII. REPORTS**

- A. Library Director's Report - Nellie
- B. Friends — Shannahan
- C. Townships and Village Reports -  
Graves/, Cartwright /Boone, Coulter/Rieger
- D. Chamber of Commerce Report
- E. BOT Final Comments — All

IX. Public comment

X. MOTION TO ADJOURN — Boone

Note: Next regularly scheduled meeting, September 18, 2024 at 9:00 AM  
Quorum required. Contact Sandy Boone ([231-409-0524](tel:231-409-0524)) if unable to  
attend.